

Finance Committee
May 2, 2017
Central Office 4:30 pm

Committee Members Present: Mrs. Patricia Wilson
Absent: Mr. Jay McMullin, Mr. Bill Murray, Miss Jill Dawson
Administrator: Frank Rizzo

The Finance Committee reviewed and agreed to approve and move forward with the items:

1. McKinney-Vento/DCP&P-Tuition Placements

Move that the Board of Education approve the tuition placements for the students listed within the attached exhibit, in accordance with the McKinney-Vento Act, as well as the Department of Children and Families, Division of Child Protection and Permanency (see attached exhibit)

2. NJSIAA Membership

Move that the Board of Education act to approve to continue the NJSIAA Membership renewal for Highland, Timber Creek and Triton for the period of July 1, 2017 through June 30, 2018.

3. Educational Data Services, Inc.

Move that the Board of Education act to approve to continue a cooperative bidding program between Black Horse Pike Regional School District and Educational Data Services, Inc. to provide shared services for the period of July 1, 2017 through June 30, 2018 at a cost of \$ 14,600.

4. State Contracted Vendors for the 2017-2018 School Year

Move that the Board of Education approve the additional state contracted vendors to be utilized during the 2017-2018 school year:
Barton Carpets, Fastenal, Madison Plumbing/Heating, Motorola Solutions/Mid State Mobile/Potts, Pedroni Fuel, Simplex Grinnell, United Electric Supply, Co., United Rentals

5. Approve of Request for Proposals

Move that the Board of Education approve the following vendors for the 2017 – 2018 school year:

Architect	Garrison Architects
Auditor	Bowman
Bond Counsel	
Broker of Records of	
Employee Benefits	Conner Strong
Engineers	Jeffers Engineering and Remington & Vernick
Environmental Firm	Epic Environmental
Insurance Consultant	Conner Strong
Nursing	
Physician	Harry, Sharp, DO
Solicitor	Wade, Long and Wood
Substitute Services	Insight
Therapy Services	

6. Perkins Grant

Move that the Board of Education approve the submission of the Perkins Secondary Consolidation application for Fiscal Year 2018, and accepts the grant award of funds upon subsequent approval of the FY2018 Perkins Secondary Consolidated application.

7. Transportation of State Commodities

Move that the Board of Education approve Paul's Commodity Hauling Inc.

as the vendor hauling State Commodities from Safeway Cold Storage to the Black Horse Pike Regional School District (see attached exhibit).

8. Interlocal Agreements for Vended Meals and Busing

Move that the Board of Education approve the Interlocal Agreements for vended school meals and busing with Runnemede BOE for the 2017-2018 school year.

9. Resolution for Appointment of Representative to the School Health Insurance Fund effective July 1, 2017 to represent the BHPRS

Move that the Board of Education approve the appointment of Frank Rizzo as Representative to the School Health Insurance Fund, effective July 1, 2017 to represent the Black Horse Pike Regional School District.

10. Designation of Official Newspapers

Move that the Board of Education act to approve the designation of The South Jersey Times and Philadelphia Inquirer as newspapers of record.

11. Adoption of Existing Board Policies

Move that the Board of Education approve the adoption of existing board policies.

12. Appointment of PACO/OPRA

Move that the Board of Education approve the appointment of Frank Rizzo as the Public Agency Compliance Official (PACO) and Open Public Records Official from July 1, 2017 through June 30, 2018.

13. Appointment of Affirmative Action Officer

Move that the Board of Education approve the appointment of Julie Scully, Director of Personnel and Dave Cappuccio, Director of Special Services & Policy as the Affirmative Action Officer(s), from July 1, 2017 through June 30, 2018.

14. Appointment of 504 Officer

Move that the Board of Education approve the appointment of David Cappuccio, Director of Special Services & Policy as the District 504 Officer from July 1, 2017 through June 30, 2018.

15. Appointment of Purchasing Agent

Move that the Board of Education approve the appointment of the Frank Rizzo as the District Qualified Purchasing Agent from July 1, 2017 through June 30, 2018.

16. Appointment of Board Secretary

Move that the Board of Education approve the appointment of Frank Rizzo as Board Secretary from July 1, 2017 through June 30, 2018.

17. Approve Petty Cash Fund

Move that the Board of Education approve petty cash funds for the period of July 1, 2017 through June 30, 2018, as specified below:

Central Administration	\$200.00
Building Principals	\$100.00
Special Education Student Incentive Program	\$100.00

18. Approve Tax Shelters

Move that the Board of Education approve the following Tax Shelter providers and include them as an addendum to the district 403(b) Plan Document:

Lincoln Investments, AXA Equitable, First Investors, Metlife,
Syracusa Benefits, Midland National, Franklin Templeton, Vanguard

BE IT FURTHER RESOLVED, that The Omni Group be appointed the District's 3rd Party Administrator for the District's 403(b) plans.

19. Authorization to Award Contracts

Move that the Board of Education authorize the Business Administrator to award contracts up to the bid threshold/quote threshold until the next reorganization meeting of the Board.

20. Approve Bill Payments between Board Meetings

Move that the Board of Education authorize the Business Administrator to approve bill payments between board meetings.

21. Approve Cooperative Purchasing

Move that the Board of Education approve cooperative purchasing from July 1, 2016 through June 30, 2017 with:

Middlesex Regional Educational Services

WSCA-NASPO

Hunterdon Regional Educational Services

Commission of New Jersey

U.S. Communities

Government and Purchasing Alliance

Garden State Co-op

22. Comprehensive Equity Officer and Title IX Officer

Move that the Board of Education approve the appointment of Julie Scully as the Comprehensive Equity Officer and Title IX Officer from July 1, 2017 through June 30, 2018.

23. Anti-Bullying Coordinator

Move that the Board of Education approve Mr. David Cappuccio, Jr. as the district's Anti-Bullying Coordinator from July 1, 2017 through June 30, 2018.

24. Anti-Bullying Specialists

Move that the Board of Education approve the appointments of the following individuals to serve as Anti-Bullying Specialists for the assigned schools from July 1, 2017 through June 30, 2018.

Highland – Jeanette Vizoco

Timber Creek – Nicole Hohl

Triton – John Barnett

25. Camden County Ed Services Transportation/Shared Service Agreement

Move that the Board of Education approve Camden County Ed Services as administrators of transportation contracts to/from high schools with the exception of routes included in the Gloucester Twp. BOE transportation Agreement.

26. CIPA Compliance Certification for Funding Year 2018

Move that the Board of Education approve the CIPA Compliance Certification for Funding Year 2018.

27. Approve Curriculum

Move that the Board of Education approve the existing district curriculums for the 2017-2018 school year.

Other Discussion Items:

Property – Timber Creek